



Date: Wednesday 4th December 2024

Time: 4pm

Place: Hempton Memorial Hall

MINUTES

1. Apologies for Absence

None

2. Declarations of Interest and requests for Dispensations

If a member is not given a dispensation, they must withdraw from the meeting while the item is discussed. (Standing Orders Section 13)

None

3. Minutes from Previous meetings.

3.1 To approve the minutes of meeting held on 30th October 2024.

The motion was proposed

Members AGREED the minutes of meeting held on 30th October 2024.

4. Public Participation

The meeting will be adjourned for a period of 15 minutes to allow Members of the Public to speak.

To receive County and District Councillors reports and allow Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/subject please contact the Clerk in writing for submission at a future meeting

No public present

5. Planning, Building and Environment

None

6. Finance

6.1 Update and outstanding payments and to consider and agree any actions.

The Clerk informed the meeting that with Barclays online banking needs a signatory to set up payments.

The motion was proposed

Members AGREED for the Clerk to email out a final list of payments, then set up the payments for a councillor to co-authorise, Cllr Cushing and Fitzpatrick will sign them off.

6.2 Update on Councils year end and to consider and agree any actions.

The Clerk informed the Council that PKF Littlejohn had advised that members need to decided if to put together a year end of 2023-2024 or not.

The motion was proposed

Members AGREED not to complete a Year End for 2023-2024 in order to move forward with the current financial year, and getting those accounts in order.

.3 To consider and agree setting up SAGE Payroll.

The motion was proposed

Members AGREED to set up Sage Payroll.

7. Policies, Documents and Training.

None

8. To Report any other business.

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council.

The Clerk informed the meeting that another FOI had been requested, and this had been replied to.

Cllr Fitzpatrick said he would a leaflet drop to try and recruit Councillors.

The Clerk informed members someone had tried to gain access to Councils emails from another computer, when they were off.

9. Exclusion of the Press and Public

To resolve under the Public Bodies (Admission to Meetings) Act 1960 that the Press and Public be excluded due items pertaining to legal and contractual issues.

The motion was proposed

Members AGREED to exclude the Press and Public due to legal and contractual issues.

9.1 Update on the Memorial Hall and to consider and agree any actions.

The motion was proposed

Members AGREED the action for the Memorial Hall.

10 Date of Next Meeting

- 10.1 To confirm that the date of the next Meeting of the Council at 4pm in the 24th January 2025.