



FULL COUNCIL MEETING BEING HELD ON
THURSDAY 24th JULY 2025 AT 4PM AT THE MEMORIAL HALL.

Present: Cllrs: T Fitzpatrick(Chair) C Travis Cllrs: K Travis S Keeble and C Stubbs.

Members of Public: – 1

Locum Clerk: D.Joy

MINUTES

1. Apologies for Absence

Cllr C Cushing – previous engagement

2. Declarations of Interest and requests for Dispensations

If a member is not given a dispensation, they must withdraw from the meeting while the item is discussed. (Standing Orders Section 13)

None

3. Minutes from Previous meetings.

3.1 To approve the minutes of meeting held on 26th June 2025.

The motion was proposed

Members **AGREED** the minutes of meeting held on 26th June 2025

4. Public Participation

The meeting will be adjourned for a period of 15 minutes to allow Members of the Public to speak.

To receive County and District Councillors reports and allow Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/subject please contact the Clerk in writing for submission at a future meeting

None

05 **MATTERS FROM PREVIOUS MEETINGS**

To report on progress on items from previous meetings. No decisions may be taken.

5.1 Minutes filed.

5.2 Payments made

5.3 Cllr Stubbs on bank account pending

5.4 Councils contractor contacted re playground surface.

5.5 Contacting Police re speeding pending.

5.6 Road closures on FB and website in progress.

5.7 Council storage in progress

5.8 Contractor requested to trim around benches and bins at the pond done.

5.9 De-fib up and running.

6. **Finance**

6.1 To consider and agree Julys' payments.

The motion was proposed

Members **AGREED** Julys Payments as presented with an additional payment of £48.00 to SR Print for the bin signs and an adjustment of voucher number 33 to £28.57

6.2 To consider and agree June's bank reconciliations.

The Clerk informed the meeting that they were waiting on bank statements.

6.3 To consider and agree the Internal Audit for 2024-2025

The Clerk informed the meeting they this was in hand and PKF Littlejohn has agreed for this to be sent in once completed.

6.4 To agree and sign the Annual Governance Statement 2024/2025. (Section 1)

The motion was proposed

Members **AGREED** to amend the resolution to:

To agree and sign the Annual Governance Statement 2024/2025. (Section 1) and the Exemption Certificate.

The motion was proposed

Members **AGREED** the Annual Governance Statement 2024/2025. (Section 1) and the Exemption Certificate.

The Chair sign Section 1

6.5 To agree and sign the Accounting Statements 2024/2025. (Section 2)

The motion was proposed

Members **AGREED** the Annual Governance Statement 2024/2025. (Section 2)

6.6 To agree the explanation of variances for the AGAR 2024/2025.

The motion was proposed

Members **AGREED** the explanation of variances for the AGAR 2024/2025.

6.7 To consider and agree the Notice of Public Rights to Inspection the Accounts

The motion was proposed

Members **AGREED** the Notice of Public Rights to Inspection the Accounts

6.8 To consider and agree the bank reconciliation for 2024/2025.

The motion was proposed

Members **AGREED** the bank reconciliation for 2024/2025.

6.9 To consider and agree Supporting Notes for 2024/2025.

The motion was proposed

Members **AGREED** the Supporting Notes for 2024/2025.

6.10 To consider and agree the mobile account.

The motion was proposed

Members **AGREED** for Cllr C Travis to arrange a cheaper mobile contract.

7. Planning, building and environment

7.1 Update on the playground inspections and to consider and agree any actions.

The motion was proposed

Members **AGREED** for the Clerk to organise the areas highlighted in June and Julys report.

8. To Report any other business.

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council.

Delegated Powers: None

Newsletter is now ready.

The ROSPA report has been completed, and actions will be emailed to members.

9 Date of Next Meeting

9.1 To confirm that the date of the next Meeting of the Council 4th September 2025.

MEETING CLOSED:5PM

CHAIR:_____

DATE:_____

Julys' Payments								
Voucher Number	Payable to	Payment Method	Description	Amount	Name	Sign 1	Name	Sign 2
26	K & M	Online	Street light maintenance July 2025	£40.66	T Fitzspatrick		Chris Cushing	
27	Sage	D/D	Payroll 16.7.25-15.8.25	£12.00	T Fitzspatrick		Chris Cushing	
28	O2	D/D	Mobile July	£19.88	T Fitzspatrick		Chris Cushing	
29	Employment Costs	Online	Salaries & PAYE & expenses June	£536.53	T Fitzspatrick		Chris Cushing	
30	Viking	Online	Stationery	£57.08	T Fitzspatrick		Chris Cushing	
31	Playsafety	Online	Playground Inspections	£105.60	T Fitzspatrick		Chris Cushing	
32	NNDC	Online	Bin Collections 2025-2026	£2,529.72	T Fitzspatrick		Chris Cushing	
33	C Travis	Online	Items for shed	£8.78	T Fitzspatrick		Chris Cushing	
34	K & M	Online	6 Year Electrical Test	£422.17	T Fitzspatrick		Chris Cushing	
Agreed at Full Council on Chair Sign: RFO Sign:								