



FULL COUNCIL MEETING BEING HELD ON
THURSDAY 4th SEPTEMBER 2025 4PM AT THE MEMORIAL HALL.

Present: Cllrs: C Travis (Vice-Chair) Cllrs: K Travis S Keeble and C Stubbs.

Members of Public: – 2

Locum Clerk: D.Joy

MINUTES

1. Apologies for Absence

Cllr T Fitzpatrick – no apologies given

2. Declarations of Interest and requests for Dispensations

If a member is not given a dispensation, they must withdraw from the meeting while the item is discussed. (Standing Orders Section 13)

None

3. Minutes from Previous meetings.

3.1 To approve the minutes of meeting held on 24th July 2025.

The motion was proposed

Members **AGREED** the minutes of meeting held on the 24th July.

4. Public Participation

The meeting will be adjourned for a period of 15 minutes to allow Members of the Public to speak.

To receive County and District Councillors reports and allow Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/subject please contact the Clerk in writing for submission at a future meeting

The motion was proposed

Members **AGREED** to close the meeting.

No members of the public wished to speak.

The motion was proposed

Members **AGREED** to open the meeting.

05 MATTERS FROM PREVIOUS MEETINGS

To report on progress on items from previous meetings. No decisions may be taken.

5.1 Minutes filed.

5.2 Payments made

5.3 Internal audit pending

5.4 Annual Governance documents sent in.

5.5 New mobile contract pending.

5.6 Police speed checks after the summer

5.7 Playground issues in progress

5.8 Cllrs C Travis and C Stubbs now signatories

6. Finance

6.1 To consider and agree August and Septembers' payments.

The motion was proposed

Members **AGREED** August and Septembers' payments.

6.2 To consider and agree June and July's bank reconciliations.

The motion was proposed

Members **AGREED** June's and July's bank reconciliations.

7. Planning, building and environment

7.1 Update on the playground inspections and to consider and agree any actions.

The Clerk informed the meeting that items on the bi-weekly reports and the ROSPA reports would be actioned.

The motion was proposed

Members **AGREED** the items noted to be actioned.

7.2 Update on bus shelters and to consider and agree any actions.

The motion was proposed

Members **AGREED** to confirm this is their bus stop and then to consider the proposal accordingly.

7.3 To consider and agree any actions to the 2026 Public Rights of Way consultation.

No action needed.

8. Policies documents and Training

8.1 To consider and agree if to support Operation Radium

The motion was proposed

Members **AGREED** to support Operation Radium.

9. Co-option

9.1 To consider and agree Co-option for Vacancy 1

The motion was proposed

Members **AGREED** to co-opt K Lindsay.

10. To Report any other business.

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council.

Delegated Powers: Allotments

Arrange an employment meeting.

11. Exclusion of the Press and Public

To resolve under the Public Bodies (Admission to Meetings) Act 1960 that the Press and Public be excluded due items pertaining to legal and contractual issues.

The motion was proposed

Members **AGREED** that the Press and Public be excluded due items pertaining to legal and contractual issues.

11.1 Update on the allotments and to consider and agree any action

The motion was proposed

Members **AGREED** the course of action suggested.

11.2 Update on Memorial Hall and Bowls club and to consider and agree any actions.

The motion was proposed

Members **AGREED** for the Clerk and Cllr Travis to look into this and report back to members.

12 Date of Next Meeting

12.1 To confirm that the date of the next Meeting of the Council 11th December 2025.

MEETING CLOSED: 4:55PM

CHAIR: _____ DATE: _____

Augusts' Payments								
Voucher Number	Payable to	Payment Method	Description	Amount	Name	Sign 1	Name	Sign 2
34	K & M	Online	Street light maintenance August 2025	£40.66	C Travis		C Stubbs	
35	HMRC	D/D	PAYE 6.2.25-5.3.25 & 24/25 Year End adjustment	£925.96	C Travis		C Stubbs	
36	HMRC	D/D	PAYE 6.6.25-5.8.25 & 24/25 Year End adjustment	£171.89	C Travis		C Stubbs	
37	O2	D/D	Mobile July	£19.88	C Travis		C Stubbs	
38	SAGE	D/D	Payroll 16.8.25-15.9.25	£12.00	C Travis		C Stubbs	
39	Unity	D/D	Bank charges July	£5.60	C Travis		C Stubbs	
Agreed at Full Council on Chair Sign: RFO Sign:								

Septembers' Payments								
Voucher Number	Payable to	Payment Method	Description	Amount	Name	Sign 1	Name	Sign 2
40	K & M	STO	Street light maintenance September 2025	£40.66	C Travis		C Stubbs	
41	Sage	D/D	Payroll 16.8.25-15.9.25	£12.00	C Travis		C Stubbs	
42	O2	D/D	Mobile August	£19.88	C Travis		C Stubbs	
43	Hempton Memorial Hall	Online	Hall Hire 2025-2026	£42.00	C Travis		C Stubbs	
44	Viking	Online	Stationery	£258.11	C Travis		C Stubbs	
45	Unity	D/D	Bank charges - August	£6.00	C Travis		C Stubbs	
46	Employment Costs	Online	Salaries & PAYE & expenses July & August	£1,449.04	C Travis		C Stubbs	
47					C Travis		C Stubbs	
48	HMRC	D/D			C Travis		C Stubbs	
49	Wards	Online	Maintenance - Shed	£280.00	C Travis		C Stubbs	
50	Paperstone	Online	Noticeboard	£326.40	C Travis		C Stubbs	
51	Lawnwise	Online	Grass Cutting (3412)(3483)	1040.02	C Travis		C Stubbs	
52	SR Print	Online	Bin stickers	£48.00	C Travis		C Stubbs	
Agreed at Full Council on Chair Sign: RFO Sign:								