



FULL COUNCIL MEETING HELD ON
THURSDAY 12th FEBRUARY 2026 AT THE MEMORIAL HALL AT 4PM.

Present: Cllrs: T Fitzpatrick (Chair), C Travis (Vice-Chair), K Travis S Keeble, Cllr Smith
and C Stubbs.

Members of Public: – 3

Locum Clerk: D.Joy

MINUTES

1. Apologies for Absence

Cllr Lindsay – work

The motion was proposed

Members **AGREED** to accept Cllr Lindsay's apologies.

2. Declarations of Interest and requests for Dispensations

If a member is not given a dispensation, they must withdraw from the meeting while the item is discussed. (Standing Orders Section 13)

Cllr C Travis declared an interest in Item 11.2 and requested a dispensation to speak and vote on this item

The motion was proposed

Members **AGREED** to grant Cllr C Travis a dispensation to speak and vote on this item

Cllr Stubbs entered the meeting.

3. Minutes from Previous meetings.

3.1 To **APPROVE the minutes of the Full Council meeting held on 11th December 2025.**

The motion was proposed

Members **AGREED** the minutes of the Full Council meeting held on 11th December 2025.

3.2 To **ADOPT** the Minutes of the Employment Meeting held on the 11th December 2025

The motion was proposed

Members **AGREED** to **ADOPT** the Minutes of the Employment Meeting held on the 11th December 2025

4. **Public Participation**

The meeting will be adjourned for a period of 15 minutes to allow Members of the Public to speak.

To receive County and District Councillors reports and allow Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/subject please contact the Clerk in writing for submission at a future meeting

The motion was proposed

Members **AGREED** to close the meeting.

A member of the public asked about Goggins Hill.

A member of the public asked about the allotments.

County Councillor T Fitzpatrick gave his report.

The motion was proposed

Members **AGREED** to open the meeting.

05 **MATTERS FROM PREVIOUS MEETINGS**

To report on progress on items from previous meetings. No decisions may be taken.

5.1 Minutes filed.

5.2 Payments made

5.3 Barclays bank issues pending

5.4 NNDC informed of Councils budget and Precept

5.5 Digital AGAR training booked.

5.6 Bus Shelter added to asset register.

5.7 Carparking issues pending.

5.8 Meeting dates updated and on website and noticeboard.

5.9 Co-Option administration completed.

06 Finance

6.1 To consider and agree January and February's, payments.

The motion was proposed

Members **AGREED** January and February's, payments.

6.2 To consider and agree December and Januarys' bank reconciliations.

The motion was proposed

Members **AGREED** December and Januarys' bank reconciliations.

6.3 To consider and agree an Internal Auditor for 2025-2026.

The motion was proposed

Members **AGREED** T Newby to complete Councils Internal Audit for 2025/2026.

07 Planning, building and environment

7.1 Update on the playground inspections and to consider and agree any actions.

The motion was proposed

Members **AGREED** the following:

Cllr C Travis would tape off the wooden walkway until cleaned and non-slippery.

Cllr K Travis would remove the glass from behind the swings.

The Clerk would look into the matting on the toddler area that's raised up and order the soil to fill the holes on the football pitch.

7.2 To consider and agree any actions regarding the width restrictions at the pond.

The motion was proposed

Members **AGREED** for Cllr Fitzpatrick to speak to Highways about resolving the issue.

7.3 To consider and agree playground inspections rota for 2026.

The motion was proposed

Members **AGREED** the following:

The Clerk to check with Councils insurance company as to the frequency of these inspections.

The rota was approved.

7.4 Update on Hempton's Conservation Area and to consider and agree any actions.

The motion was proposed

Members **AGREED** to ask NNDC for a review of Hempton's Conservation Area to be carried out

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08 Policies documents and Training

8.1 To consider and agree Council's IT Policy.

The motion was proposed

Members **AGREED** Council's IT Policy.

8.2 To consider and agree Cyber Training for Councillors.

The motion was proposed

Members **AGREED** for the Clerk to complete the training and report back to members.

8.3 To consider and agree the format for the Annual Parish Meeting.

The motion was proposed

Members **AGREED** the following:

To invite Matthew Champion to speak

To have an information area about the new roundabout and conservation area.

To have refreshments.

09. Correspondence

9.1 Email from resident regarding Goggs Mill Road

The motion was proposed

Members **AGREED** for Cllr Smith and the Clerk to formulate a letter to send to the District Councillor, NNDC Environmental tea, and Steve Blatch.

10. To Report any other business.

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council.

Delegated Powers:

The Clerk informed members that the play areas was on a high pressure gas line and the company have informed the Council it needs to be relocated.

11. Exclusion of the Press and Public

To resolve under the Public Bodies (Admission to Meetings) Act 1960 that the Press and Public be excluded due items pertaining to legal and contractual issues.

The motion was proposed

Members **AGREED** that the Press and Public be excluded due items pertaining to legal and contractual issues.

11.1 Update on the allotments and to consider and agree any action

The motion was proposed

Members **AGREED** the course of action for the allotments.

11.2 Update on Memorial Hall and to consider and agree any actions.

The motion was proposed

Members **AGREED** for the Clerk to circulate the documents and for members to come back with amendments by the 26th February, and to report back at the next meeting.

11.3 Update on the Bowls Club and to consider and agree any actions.

The motion was proposed

Members **AGREED** for the Clerk to circulate the documents and for members to come back with amendments by the 26th February, and to report back at the next meeting.

12 Date of Next Meeting

12.1 To confirm that the date of the next Meeting of the Council 17th April 2026.

MEETING CLOSED: 6:40PM

CHAIR:_____ DATE:_____

January Payments								
Voucher Number	Payable to	Payment Method	Description	Amount	Name	Sign 1	Name	Sign 2
94	K & M	Online	Street light maintenance Jan 2026	£40.66	C Travis		C Stubbs	
95	O2	D/D	Mobile Dec 2025	£13.20	C Travis		C Stubbs	
96	N Power	D/D	Pudding Norton Street Lights December	£103.55	C Travis		C Stubbs	
97	N Power	D/D	Hempton Street Lights December	£63.08	C Travis		C Stubbs	
98	Sage	D/D	Payroll software 16.12.26-15.1.26	£12.00	C Travis		C Stubbs	
99	HMRC	D/D	PAYE November - January	£618.76	C Travis		C Stubbs	
100	ICO	D/D	Annual Subscription	£35.00	C Travis		C Stubbs	
101	Unity	D/D	Bank Charges January	£6.00	C Travis		C Stubbs	

Agreed at Full Council on 12.2.26

Chair Sign:

RFO Sign: